**A REGULAR MEETING OF THE PORT OF SOUTH LOUISIANA COMMISSION HELD AT THE PORT OF SOUTH LOUISIANA ADMINISTRATION BUILDING ON WEDNESDAY, MARCH 8, 2023.**

**ITEM 1-CALL TO ORDER**

Chairman Burks called the Meeting to order at 4:00p.m.

**ITEM 2-ROLL CALL**

Vickie Clark Mr. Bazile

Mr. Bazile Here.

Vickie Clark Mrs. Klibert

Mrs. Klibert Here.

Vickie Clark Mr. Murray

Mr. Murray Here.

Vickie Clark Miss Songy

Miss Songy Here.

Vickie Clark Mr. Hickerson

Mr. Hickerson Here.

Vickie Clark Mr. Joseph

Mr. Joseph Here.

Vickie Clark Mr. Robichaux

Mr. Robichaux Here.

Vickie Clark Mr. Leblanc

Mr. Leblanc Here

Vickie Clark Mr. Burks

Mr. Burks Here.

**ITEM 3. PLEDGE OF ALLEGIANCE**

Commissioner Robichaux led the Pledge of Allegiance.

**A MOMENT OF SILENCE WAS HELD TO REMEMBER:**

**ETHEL MAE BENN, MOTHER OF HUMAN RESOURCES ANALYST JOSEPH BENN**

**RONALD FAUCHEUX, FATHER OF DIRECTOR OF FINANCE GRANT FAUCHEUX**

**STEVE WILSON, FORMER PRESIDENT OF THE PONTCHARTRAIN LEVEE DISTRICT BOARD OF COMMISSIONERS**

**RECOGNITION OF RETIREE, DALE HYMEL, JR., ELEVEN (11) YEARS OF SERVICE**

**RECOGNITION OF INTERNATIONAL WOMEN DAY**

**ELECTION OF OFFICERS**

A Motion was offered by Mr. Murray and seconded by Mr. Bazile that the officers remain the same (Chairman Burks, Executive Vice Chairman Songy, Treasurer Leblanc and Secretary Bazile).

**YEAS** Mrs. Klibert, Miss Songy, Mr. Bazile, Mr. Burks, Mr. Leblanc

Mr. Murray, Mr. Hickerson, Mr. Joseph, Mr. Robichaux

**NAYS** None

**ABSTAIN** None

**ABSENT** None

**ITEM 4. APPROVAL OF MINUTES – FEBRUARY 8, 2023**

A Motion was offered by Mr. Hickerson and seconded by Mr. Joseph that the Minutes from the Regular Commission Meeting held on February 8, 2023, be approved.

**YEAS** Mrs. Klibert, Miss Songy, Mr. Bazile, Mr. Burks, Mr. Leblanc

Mr. Murray, Mr. Hickerson, Mr. Joseph, Mr. Robichaux

**NAYS** None

**ABSTAIN** None

**ABSENT** None

**ITEM 5. FINANCIAL REPORT- JANUARY 31, 2023**

Treasurer Leblanc presented the Financial Report.

A Motion was offered by Mr. Leblanc and seconded by Mr. Murray that the

January 31, 2023, Financial Report be approved and that the payment of bills, for the month of January, be ratified.

**YEAS** Mrs. Klibert, Miss Songy, Mr. Bazile, Mr. Burks, Mr. Leblanc

Mr. Murray, Mr. Hickerson, Mr. Joseph, Mr. Robichaux

**NAYS** None

**ABSTAIN** None

**ABSENT** None

**ITEM 6. CHIEF EXECUTIVE OFFICER’S REPORT**

Mr. Matthews presented his report.

**ITEM 7. PUBLIC COMMENTS** -No Comments.

**ITEM 8. NEW BUSINESS**

**ITEM 8A. CONSIDER RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR/CEO ON BEHALF OF THE PORT OF SOUTH LOUISIANA TO ENTER INTO A COOPERATIVE ENDEAVOR AGREEMENT WITH THE LOUISIANA DEPARTMENT OF ECONOMIC DEVELOPMENT (LED) TO EVIDENCE THEIR INTENT TO COOPERATE AND WORK WITH EACH OTHER IN CONNECTION WITH A CONSTRUCTION PROJECT, TO CREATE A HYDROGEN FUELING BARGE AT THE PORT OF SOUTH LOUISIANA; TO BE ADMINISTERED BY PORT OF SOUTH LOUISIANA**

A Motion was offered by Mr. Leblanc and seconded by Mrs. Klibert that a Resolution be passed authorizing the Executive Director/CEO on behalf of the Port of South Louisiana to enter into a Cooperative Endeavor Agreement with the Louisiana Department of Economic Development (LED) to evidence their intent to cooperate and work with each other in connection with a construction project to create a hydrogen fueling barge at the Port of South Louisiana to be administered by the Port of South Louisiana.

**YEAS** Mrs. Klibert, Miss Songy, Mr. Bazile, Mr. Burks, Mr. Leblanc

Mr. Murray, Mr. Hickerson, Mr. Joseph, Mr. Robichaux

**NAYS** None

**ABSTAIN** None

**ABSENT** None

**ITEM 8B. CONSIDER RESOLUTION AUTHORIZING THE PORT OF SOUTH LOUISIANA ADMINISTRATION TO ADVERTISE FOR THE FOLLOWING CAPITAL OUTLAY PROJECTS IN ACCORDANCE WITH R.S. 38:2811, ET SEQ. PENDING APPROVAL FROM FACILITY, PLANNING AND CONTROL**

1. FP&C PROJECT NO. 36-P21-22-02- GLOBALPLEX ROADWAY IMPROVEMENTS PARKING LOT NEAR BUILDING NO. 2
2. FP&C PROJECT NO. 36-P21-22-03-GLOBALPLEX GLOBALPLEX ROADWAY IMPROVEMENTS PARKING LOT NEAR BUILDING NO. 60
3. FP&C PROJECT NO. 36-P21-22-04-GLOBALPLEX PARKING AREA NEAR MARINE SECURITY OPERATIONS CENTER (MSOC)

A Motion was offered by Mr. Hickerson and seconded by Mr. Leblanc that a Resolution be passed authorizing the Port of South Louisiana to advertise for the following Capital Outlay projects in accordance with R.S. 38:2811, ET SEQ., pending approval from Facility Planning and Control.

1. FP&C PROJECT NO. 36-P21-22-02- GLOBALPLEX ROADWAY IMPROVEMENTS PARKING LOT NEAR BUILDING NO. 2
2. FP&C PROJECT NO. 36-P21-22-03-GLOBALPLEX GLOBALPLEX ROADWAY IMPROVEMENTS PARKING LOT NEAR BUILDING NO. 60
3. FP&C PROJECT NO. 36-P21-22-04-GLOBALPLEX PARKING AREA NEAR MARINE SECURITY OPERATIONS CENTER (MSOC)

**YEAS** Mrs. Klibert, Miss Songy, Mr. Bazile, Mr. Burks, Mr. Leblanc

Mr. Murray, Mr. Hickerson, Mr. Joseph, Mr. Robichaux

**NAYS** None

**ABSTAIN** None

**ABSENT** None

**ITEM 8C. CONSIDER RESOLUTION REQUSTING AUTHORITY TO ADVERTISE FOR PROJECT NO. H. 013125 RESERVE GRAIN ELEVATOR – PHASE 1**

A Motion was offered by Mr. Leblanc and seconded by Mr. Joseph that a Resolution be passed authorizing the Port of South Louisiana to request authority to advertise for Project No. H. 013125 Reserve Grain Elevator – Phase 1

**YEAS** Mrs. Klibert, Miss Songy, Mr. Bazile, Mr. Burks, Mr. Leblanc

Mr. Murray, Mr. Hickerson, Mr. Joseph, Mr. Robichaux

**NAYS** None

**ABSTAIN** None

**ABSENT** None

**ITEM 8D. CONSIDER RESOLUTION AUTHORIZING THE PORT OF SOUTH LOUISIANA ADMINISTRATION TO ADVERTISE A REQUEST FOR QUALIFICATIONS FOR SUSTAINMENT OF EXISTING MARITIME OPERATIONS EXISTING SECURITY SYSTEMS**

A Motion was offered by Mr. Robichaux and seconded by Mr. Joseph that a Resolution be passed authorizing the Port of South Louisiana Administration to advertise for Request for Qualifications for Sustainment of existing Maritime Operations Existing Security Systems.

**YEAS** Mrs. Klibert, Miss Songy, Mr. Bazile, Mr. Burks, Mr. Leblanc

Mr. Murray, Mr. Hickerson, Mr. Joseph, Mr. Robichaux

**NAYS** None

**ABSTAIN** None

**ABSENT** None

**ITEM 8E. CONSIDER RESOLUTION OF THE PORT OF SOUTH LOUISIANA COMMISSION TO CONTINUE ENGAGEMENT WITH BREAZEALE, SACHSE & WILSON, L.L.P.**

A Motion was offered by Mr. Robichaux and seconded by Mr. Murray that a Resolution be passed authorizing the Port of South Louisiana Commission to continue engagement with Breazeale, Sachse & Wilson, L.L.P. pending approval from the Louisiana Attorney General’s Office.

**YEAS** Mrs. Klibert, Miss Songy, Mr. Bazile, Mr. Burks, Mr. Leblanc

Mr. Murray, Mr. Hickerson, Mr. Joseph, Mr. Robichaux

**NAYS** None

**ABSTAIN** None

**ABSENT** None

**ITEM 8F. CONSIDER** **SHREAD-KUYRKENDALL TASK ORDER FOR MASTER DRAINAGE PLAN SURVEY**

A Motion was offered by Mr. Murray and seconded by Mr. Leblanc to accept Shread-Kuyrkendall Task Order for Master Drainage Plan Surveying in the amount of $36,750.00.

**YEAS** Mrs. Klibert, Miss Songy, Mr. Bazile, Mr. Burks, Mr. Leblanc

Mr. Murray, Mr. Hickerson, Mr. Joseph, Mr. Robichaux

**NAYS** None

**ABSTAIN** None

**ABSENT** None

**ITEM 8G. CONSIDER** **SHREAD-KUYRKENDALL TASK ORDER FOR NEW AIRPORT TERMINAL BUILDING, APRON & PARKING**

A Motion was offered by Mr. Murray and seconded by Miss Songy to accept Shread-Kuykendall Task Order for new Airport Terminal Building, Apron & Parking in the amount of $175,000.

**YEAS** Mrs. Klibert, Miss Songy, Mr. Bazile, Mr. Burks, Mr. Leblanc

Mr. Murray, Mr. Hickerson, Mr. Joseph, Mr. Robichaux

**NAYS** None

**ABSTAIN** None

**ABSENT** None

**ITEM 8H. CONSIDER PORT OF SOUTH LOUISIANA MASTER PLAN**

A Motion was offered by Mr. Murray and seconded by Mr. Robichaux to accept the Port of South Louisiana Master Plan.

**YEAS** Mrs. Klibert, Miss Songy, Mr. Bazile, Mr. Burks, Mr. Leblanc

Mr. Murray, Mr. Hickerson, Mr. Robichaux

**NAYS** None

**ABSTAIN** Mr. Joseph

**ABSENT** None

**ITEM 8I. CONSIDER AMENDING ARTICLE II OF THE PORT OF SOUTH LOUISIANA BYLAWS-CHANGING THE COMMISSION MEETINGS TIME TO 4:00 PM**

A Motion was offered by Mr. Murray and seconded by Miss Songy to amend Article II of the Port of South Louisiana Bylaws – Changing the Commission meetings time to 4:00pm.

**YEAS** Mrs. Klibert, Miss Songy, Mr. Bazile, Mr. Burks, Mr. Leblanc

Mr. Murray, Mr. Hickerson, Mr. Joseph, Mr. Robichaux

**NAYS** None

**ABSTAIN** None

**ABSENT** None

**ITEM 8J. CONSIDER RESOLUTION AUTHORIZING LEGAL COUNSEL FOR THE PORT OF SOUTH LOUISIANA TO RETAIN A SURVEYOR TO ASSIST ITS REPRESENTATION; AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH**

A Motion was offered by Mr. Joseph and seconded by Mr. Murray a Resolution be passed authorizing the Port of South Louisiana, to retain a surveyor to assist its representation; and providing for other matters in connection therewith.

**YEAS** Mrs. Klibert, Miss Songy, Mr. Bazile, Mr. Burks, Mr. Leblanc

Mr. Murray, Mr. Hickerson, Mr. Joseph, Mr. Robichaux

**NAYS** None

**ABSTAIN** None

**ABSENT** None

**ITEM 8K. EXECUTIVE SESSION—LA.R.S. 42:17 (A) (2)—STRATEGY SESSIONS OR NEGOTIATIONS WITH RESPECT TO COLLECTIVE BARGAINING, PROSPECTIVE LITIGATION AFTER FORMAL WRITTEN DEMAND, OR LITIGATION WHEN AN OPEN MEETING WOULD HAVE DETRIMENTAL EFFECT ON THE BARGAINING OR LITIGATIN POSITION OF THE PUBLIC BODY INCLUDING BUT NOT LIMITED TO PRESPECTIVE LITIGATION CONCERNING THE AVONDALE PROJECT**

A Motion was offered by Mr. Murray and seconded by Mr. Robichaux that the Board of Commissioners enter into Executive Session. Time: 4:43 p.m.

**YEAS** Miss Songy, Mr. Hickerson, Mr. Bazile,

Mr. Joseph**,** Mr. Burks, Mr. Murray, Mr. LeBlanc,

Mr. Robichaux, Mrs. Klibert

**NAYS** None

**ABSTAIN** None

**ABSENT** None

A Motion was offered by Mr. Murray and seconded by Mr. Joseph that the Board of Commissioners exit Executive Session and return to Regular Session. Time: 5:44 p.m.

**YEAS** Miss Songy, Mr. Hickerson, Mr. Bazile,

Mr. Joseph**,** Mr. Burks, Mr. Murray, Mr. LeBlanc,

Mr. Robichaux, Mrs. Klibert

**NAYS** None

**ABSTAIN** None

**ABSENT** None

**ITEM 8L. CONSIDR RESOLUTION AUTHORIZING AND INSTRUCTING THE EXECUTIVE DIRECTOR TO SELECET AND RETAIN ONE OR MORE FEASIBILITY CONSULTANTS (COLLECTIVELY, THE “CONSULTANT”) TO PROVIDE OPERATIONAL ANALYSIS AND MODELING SERVICES, FORECASTING AND FINANCIAL PROJECTION SERVICES, ACQUISITION SUPPORT, BUSINESS VALUATION SERVICES, AND OTHER PROFESSIONAL SERVICES RELATED TO THE PORTS ACQUISITION OF AVONDALE APPROVED PURSUANT TO SEPARATE RESOLUTION OF THIS BOARD**

A Motion was offered by Mr. Murray and seconded by Mr. Hickerson that a Resolution be passed authorizing the Executive Director to select and retain one or more feasibility consultants (Collectively, the “Consultant”) to provide Operational Analysis and Modeling Services, Forecasting and Financial Projections Services, Acquisition Support, Business Valuation Services and other Professional Services related to the Port’s acquisition of Avondale approved pursuant to separate Resolution of this Board.

**YEAS** Mrs. Klibert, Miss Songy, Mr. Bazile, Mr. Burks, Mr. Leblanc

Mr. Murray, Mr. Hickerson, Mr. Joseph, Mr. Robichaux

**NAYS** None

**ABSTAIN** None

**ABSENT** None

**ITEM 9. COMMITTEE REPORTS AND COMMISSIONER’S REMARKS**

Insurance Committee Chairman Leblanc informed the Commission that a Memo updating them on the Insurance Renewals was included in their packet.

International Business Committee Chairman Robichaux informed the Commission about the earlier Committee Meeting he held. The Committee discussed renewing Sister Port Agreements between the Port and other foreign entities.

Commissioner Joseph shared a memory of Mr. Steve Wilson.

Commissioner Hickerson stated that he spoke with Mr. Matthews about the Port’s travel policy.

**ITEM 10. ADJOURNMENT**

A Motion was offered by Mr. Joseph and seconded by Mr. Murray that the Meeting be adjourned.

**YEAS** Mrs. Klibert, Miss Songy, Mr. Bazile, Mr. Burks, Mr. Leblanc

Mr. Murray, Mr. Hickerson, Mr. Joseph, Mr. Robichaux

**NAYS** None

**ABSTAIN** None

**ABSENT** None

The meeting adjourned at 5:47 p.m.

Stanley C. Bazile Ryan E. Burks

Secretary Chairman

April 12, 2023